Prüfungsvorbereitung: Writing an E-Mail (ESA)

Name: Date:



Writing an email

Your class is participating in an exchange program with a school in England. Your email partner from this school is Sam, a teenage girl (16 years old). You have been emailing each other for some time. Summer holidays are coming, and you are both planning to get work experience.
Write an email to Sam. In the email, please ...
(1) write about:

- your work experience plans for the summer
- what kind of work you will do
- why you chose this work

(2) ask questions about:

- Sam's work experience plans
- what she hopes to learn from her work

Remember to write a nice beginning and a friendly ending.
Write about 120 words.

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Your email