

E-Mail - Reading comprehension, A2



Name:

Date:



Mia Thompson

Office Party Invitation

To: allstaff@company.com

Dear Team,

You are invited to our office party on Friday, December 8th. It will start at 6 p.m. at the Sunset Lounge. The theme is "Tropical Paradise," so wear your favorite summer clothes!

We will have music, dancing, and fun games. There will also be a buffet dinner with drinks from 6 p.m. to 10 p.m.

Please RSVP by December 1st. Let us know if you need a vegetarian meal or have any food allergies.

We are excited to celebrate with everyone. Hope to see you there!

Best regards,
Mia Thompson
Event Organizer

True or False?

The office party is on December 8th.

☐ True ☐ False

The theme of the party is 'Winter Wonderland.'

☐ True ☐ False

The party will be held at the Sunset Lounge.

☐ True ☐ False

Guests need to RSVP by December 10th.

☐ True ☐ False

The buffet dinner will be available from 6 p.m. to 10 p.m.

☐ True ☐ False

Mia Thompson is the manager of the company.

☐ True ☐ False